

Alfonso's Trattoria Banquet Room Terms & Conditions

General Information

- Room Deposits are **non refundable**
- Our Banquet Room is available for three hours. One extra hour is available for an additional charge of \$200. Please advise us ahead of time if you would like to stay the extra hour
- A minimum thirty-person adult guarantee is required to reserve the Banquet Room.
- Please call us two days prior to event with the final guarantee (number of guests who will be attending). This number is necessary in order to calculate food preparation and room set up. It is also the minimum amount for which you will be charged. In addition, please contact us should there be any major increase or decrease in the number of guests which will be attending.
- This a non-smoking building. We do not allow smoking in our banquet room or in the rest rooms
- No one is allowed on the outdoor fire escape.
- No leftover food may be taken home. It is against board of health regulations.
- We do not allow any outside food, snacks, candy, beverages or alcohol to be brought in to the restaurant.
- Entertainers/DJs will be charge as a guest/s if they eat
- Occasion cakes/cupcakes may be brought in with manager approval. If approved there will be a \$2.50 Per person cake cutting/serving fee

Decorations

We do not allow the following decorations:

- Confetti or candles on tables, piñatas or wall decorations
- Please do not tape any decorations to the walls
- Please remove and take with you any decorations which you may bring

DJ/Entertainment If you plan on hiring a DJ the following rules apply

- No smoke machines allowed (they will set off our fire alarms)
- DJ will be responsible for setting up and taking down of equipment (elevator is available to assist)
- Decibel restriction at manager's discretion. We do not allow excessive loudness as it disturbs our restaurant guests below in our dining room

Kids Party Rules The safety of your guests is our primary concern, therefore

- No excessive physical play allowed, running, jumping, tag, etc.
- Children must be under parental control and supervision at all times
- Any damage caused to the walls, carpet, etc. will be the responsibility of the customer to replace/repair.
- We do not allow smash cakes.

Please sign below that you are in agreement with the above terms and conditions.

Print this form out, sign, date, and return to us before your event by mail at the restaurant address:

99-101 West Main Street, Somerville, NJ 08876

or scan and email to alfonsospizza@aol.com

Customer Signature

Date

Print Name

Date of Event